

May 8, 2020

Dear Valued Patients:

As you probably know, our office has been closed since the middle of March due to the COVID -19 virus. When we reopen, you will see we have made changes in some of our previous routines designed to keep you safe and healthy. The pertinent changes are listed below:

- Please make sure you have your mask on as soon as you enter the building and wear it until we seat you in the operatory.
- To support social distancing, we are limiting the number of people allowed in our offices at one time. Please call our office (303-355-6340) from your car upon arrival in our parking lot. We will let you know if your room is ready, or if you need to wait a few minutes until it is. If you are asked to wait, we will call you when we are ready for you to come into the office. Please do not bring siblings, friends or relatives who do not have a scheduled appointment. Only scheduled patients will be allowed in the treatment and common areas of our office.
- Upon arrival to our office, please use the hand sanitizer on the counter. Prior to the start of your appointment, we will take your temperature, ask you several health screening questions and have you sign the consent for treatment form.
- We are now wearing different masks and uniforms determined as appropriate by the CDC and ADA.
- To further ensure your safety, our entire office has been disinfected including the reception area, treatment rooms, restrooms, waiting room/front desk area, and all other spaces inside our practice. All door handles, light switches and countertops will be wiped down throughout the day, and all non-essential items such as magazines and displays have been removed.
- We want to assure you that we have always had rigorous sterilization and disinfecting protocols in place and will continue to follow them as they mirror the CDC recommendations. A medical grade surface disinfectant is used in each operatory after every appointment that kills all known infectious diseases. We have always made the health and safety of our patients our number one priority and will continue to do so.
- Future appointments will now be scheduled in the operatories and payments will be collected before your appointment when feasible, to minimize face to face interaction at the front desk.
- Please take your temperature for several days before your appointment. Call our office to reschedule your appointment if you have a fever, dry cough or flu-like symptoms, or have been in close contact with someone diagnosed with COVID-19 and/or are medically compromised (high-risk to contract virus).

Throughout our challenges, I have gained an even greater appreciation for you, our valued patients and friends and remain committed to keeping you safe while you are in our care. All of you have been so supportive of me throughout the years and I am extremely thankful for each and every one of you! If you have any questions please call our office at 303-355-6340 or email me at information@murdochdds.com and we will be glad to help you.

Sincerely,

Richard A. Murdoch D.D.S, PC